



*Home of the Cubs*

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*Mr. Michael Gasaway, Principal*

*Ms. Jill Deputy, Asst. Principal • Mr. Dan Grill, Asst. Principal*

Dear Parent / Guardian of Madison Consolidated High School Senior:

MCHS faculty and staff are excited that graduation is just weeks away! Below you will find important information regarding events to take place, including our 2018 graduation ceremony. Please remember many of these events are formal and require certain dress and conduct. Read carefully to make sure you are informed about expectations.

**Important Dates to Remember**

**ASAP: MAIL ORDER for CAP/GOWN/TASSEL; order forms in Student Services**

May 4	Deadline to submit Slideshow photos, Student Services
May 7-18	AP Exams
May 11	Deadline to sign up to audition for a speaking part, Student Services
May 11	Deadline to vote for a "Last Lesson" Speaker, Student Services
May 12 @ 8-11 p.m.	Jr / Sr Prom @ MCHS (After Prom 11:30pm)
May 23 @ 8:15 a.m.	Senior Honors Day (Seniors arrive in gym by 7:45 a.m.)
May 23 (following Honors Day)	Senior "Tour of Graduates," Bring Cap & Gown
May 24	Finals periods 1 & 5
May 25	Finals periods 2, 4 & 6
May 29	Finals periods 3 & 7
May 29/30	Senior Device Collection
<b>May 30 @ 8:30 a.m.</b>	<b>GRADUATION REHEARSAL, MANDATORY:</b> Senior Class Photo (gym), Practice (gym), Senior Luncheon (cafeteria), Senior Slideshow (auditorium)
May 31 @ 7:00 p.m.	Baccalaureate, Auditorium
June 3 @ 12:30 p.m.	Individual Graduate Photos, Auditorium Stage
June 3 @ 2:00	<b>Commencement (Graduates arrive in Auditorium by 1:00 p.m.)</b>

## Senior Slideshow

All seniors are invited to submit pictures for the Senior Slideshow by **May 4 in Student Services**. All photos are subject to approval by the senior class sponsor and/or high school principal. If many seniors send multiple photos, not all photos will fit in the slideshow, and some of each senior's photos will be selected. It is recommended you submit copies of the photos rather than the original. Put your name on the back of pictures; seniors retrieve pictures in Student Services by the last day of school. The Senior Slideshow will be shown on May 30 in the auditorium following rehearsal and senior luncheon.

## Graduation Speakers

If you are interested in a speaking part at graduation, **sign up to audition by Friday, May 11 in Student Services**. Auditions (date TBD) in front of a panel of faculty members will be held for the Invocation, Pledge, Welcome, (4) Class History, and Turning of the Tassel. Per the Student Handbook, the faculty will vote for an "Honor Graduate" who will have an opportunity to address the Class of 2018 at graduation. The "Honor Graduate" will be named at Honors Day on May 23.

All seniors are invited and encouraged to vote for the Last Lesson speaker. Pick up a ballot in Student Services to vote for the MCS teacher whom you would like to have as the Last Lesson speaker. **Submit vote to student services by May 11.**

## Senior Honors Day

Honors Day will be held on **Wednesday, May 23 at 8:15 a.m.** in the Opal E. Sherman Auditorium. **Seniors will meet at 7:45 a.m. in the gymnasium** to line up for the processional in to the auditorium where seniors will sit together in a reserved section. As they are recognized, seniors will sit on stage; dress appropriately. (Some families may choose to take their senior to lunch; sign out sheet will be available.) **Following Honors Day at approximately 11:00 a.m.**, seniors will be provided lunch and will travel to MCS elementary and junior high schools for the **"Tour of Graduates."** **Bring your cap/gown** for this event.

## Graduation Practice

Graduation Practice will be held on **Wednesday, May 30 at 8:30 am** in the gymnasium. Attendance at practice is **MANDATORY** for participation in the graduation ceremony. **Students should not plan on leaving until practice is complete. If everyone pays attention and practice goes smoothly we should finish no later than 11:30 am.** **Students who are speaking will be required to return to school on Thursday, May 31 at 10:00 a.m. to practice their speeches.** Only students who have completed ALL graduation requirements and attend graduation practice will be able to participate in the Graduation Ceremony and receive diplomas. The Principal **MUST** review and approve any extenuating circumstances.

## Graduation Ceremony

The graduation ceremony will be held on **Sunday June 3 at 2:00 p.m.** in the Connor K. Salm Gymnasium. Graduates are to report at **1:00 p.m.** to the MCHS auditorium. Only students who have completed ALL graduation requirements AND attend graduation practice will be able to participate in the graduation ceremony and receive a diploma.

## Graduation Dress Codes

**Males:** Dress pants, dress shirt with tie, socks and dress shoes, specifically closed shoes (no sneakers, flip flops, etc).

**Females:** Dress or skirt and blouse or pant suit. We recommend that students not wear high heels, as there will be a lot of walking. Dress shoes are required (no sneakers, flip flops, etc).

**Both:** No visible "bulky" jewelry, scarves, ribbons, etc. are permitted. Leave purses, cameras, and personal items with a parent or friend in the audience; they may not be taken in during the processional. Flowers or corsages are NOT permitted.

**Graduation Gowns:** Make sure that you bring your cap/gown/tassel set to the ceremony. We will not have extra gowns on hand. Gowns are to look as they did when received from the Jostens. Nothing extra may be added to them. Please carry your cap and gown with care; be especially careful to NOT lose your tassel.

**Graduation Cap:** The mortarboard (graduation cap) is to be worn flat with the tassel over the right eye. Once the seniors are declared graduates, the tassel is moved to the left side in unison with the class. Mortarboards may have school-appropriate, APPROVED decorations on them. We will not have extra caps or tassels on hand. Make sure that you bring yours to the ceremony.

*Failure to comply with the dress policy may result in the student not being permitted to participate in the ceremony. Principals will do a visual search of all of the graduates.*

## Diplomas

Diplomas will be distributed alphabetically upon the seniors' recessional from Connor K. Salm gymnasium and into the **small gym; where they will remain in alphabetical order.** Any student who displays inappropriate behavior during the ceremony will not receive his/her diploma.

After receiving your diploma, you are dismissed! A reception for all seniors and their guests will be held in the cafeteria. All are welcome to attend for cookies and punch.